



## **CHICHESTER CATHEDRAL**

Dear Applicant

Please find enclosed a Job Application Form and details about the job applied for.

We ask that you complete the form to the best of your ability and return by e-mail or by post to the address indicated at the bottom of the form.

If you want to expand any answer or explain your particular suitability in a covering letter, please feel free to do so. You may also include a copy of your curriculum vitae if you feel it would add to your application.

Many thanks.



## Job Application Form

Post applied for:					
Title:	Mr	Mrs	Ms	Miss	Other
Surname:					
Other names:					
Address:					
Telephone:					
Mobile:					
E-mail Address:					
State of health (the appointment may be subject to medical examination):					
Have you suffered, or do you currently suffer, from any serious illness which may affect work? If so please give details. (The appointment may be subject to medical examination)					
Do you have any mental or physical conditions that the employer should be aware of in order to make adjustments in the work place?					
Have you had any major operations? If so, please give details.					
Have you any convictions (other than spent convictions under the Rehabilitation of Offenders Act 1974)?  If yes give full details					
Do you need a work permit to take up employment in the UK?					

Education, training and qualifications:	
Leisure interests:	
Any other details of special relevance to your fitness for the post:	
When could you start if appointed?	
<p>Names and addresses of three referees, one of whom should be your present or last employer if possible.</p> <p>Please indicate if we can apply for references straight away.</p> <p>Reference 1 YES/NO</p> <p>Reference 2 YES/NO</p> <p>Reference 3 YES/NO</p> <p>Referees will <b>not</b> be approached without your permission.</p>	<p>1.</p> <p>2.</p> <p>3.</p>




**DECLARATION**

I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal. I understand these details will be held in confidence by the Dean & Chapter, for the purposes of assessing this application, ongoing personnel administration and payroll administration (where applicable) in compliance with the Data Protection Act 1998. I understand that a CRB disclosure will be required for this position and other security checks will be made should the position be offered to me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I heard of this post through:

A newspaper advertisement (paper and date): \_\_\_\_\_

Another source (please specify): \_\_\_\_\_

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*Please return completed form by **24 October 2011** in an envelope marked **Confidential** to:*

**The Liturgy and Music Administrator, Royal Chantry, Cathedral Cloisters, Chichester,  
West Sussex, PO19 1PX  
or e-mail to: [liturgymusic@chichestercathedral.org.uk](mailto:liturgymusic@chichestercathedral.org.uk)**