This access guide does not contain personal opinions as to our suitability for those with access needs but aims to accurately describe the facilities and services that we offer all our guests/visitors. We strive to meet guidelines and standards for accessibility and usability, but it is not always possible to do so in all areas of our accommodation due the age and nature of the buildings. We welcome any feedback that would improve accessibility for our guests and for the usability of the Access Guide.

Access Guide for 4 Canon Lane.

Introduction

4 Canon Lane is in the heart of the Georgian city of Chichester, within the picturesque grounds of the Cathedral's Close. The House is situated on a quiet lane within easy distance of local shops and public transport. We offer eight bedrooms, one of which is on the ground floor and has been fully adapted for wheelchair access.

We look forward to welcoming you. If you have any queries or require any assistance, please phone 01243 813586 or email bookings@chichestercathedral.org.uk.

Pre-Arrival

Our property has keyless entry. You will be sent, via email the access instructions and your unique pincode in advance of your stay, usually 2 days in advance. This code will give you access to the front door of the property, your allocated bedroom, and the garden access door.

We offer "Contactless Check-in and Check-out" only. You will receive a secure payment link and a digital registration form in advance of your stay, and we ask that you pay before arrival and complete the form in advance. We do not accept any form of payment on site.

Our property may not always be staffed. Depending on occupancy, housekeeping will be on-site between 10am and 2pm and there is an emergency number provided for urgent situations.

For full details and maps of how to reach us please see the Contact Us section of the Cathedral website. Alternatively, you can plan your journey by car or public transport using www.transportdirect.info; simply enter your postcode and ours, which is PO19 1PX, to get directions. There is a local taxi service that has accessible taxis if required; bookings can be made through us or the companies themselves. Chichester train station is situated less than ten minutes away from the house by foot. At the end of Canon Lane there are numerous bus stops with connecting buses to nearby towns and villages. Canon Lane, the road leading to the house, is a tarmac surface. The pavement on the street leading to the House is paved.

Car Parking and Arrival

We offer limited free parking for our guests. The parking bays are situated opposite the House on Canon Lane which has a tarmac surface with three spaces; and to the side of the House, which has a gravel surface with two parking spaces. These spaces are allocated when the booking is confirmed, and you will be sent further information in advance of your stay. Entry to the House is through the front door and is accessed via a dropped curb from the road onto the pavement which has a surface of large paving stones. There are not steps to get into the house. This is well lit at night with a streetlight and a timer light in the doorway. We also offer a movable ramp which can assist entry to the front door.

The front door opening width is 42 inch / 1065 mm.

Welcome Area

Seating is available with an upright wooden bench seating up to three people.

The flooring is short pile carpet throughout.

The area is evenly and well-lit with one chandelier and several wall uplighters.

Bedrooms

There are eight bedrooms which are all en suite.

There is one bedroom on the ground floor with a single divan bed, with step free level access from the front door. This bedroom is fully fitted to be suitable for disabled use. The Bed: Mattress Depth: 28cm (11"), Base Height: 42cm (16"), Overall Bed Height: 65cm (26")

The door opening width is 34 inches, 865 mm

The ground floor bedroom en-suite bathroom is a wet room; it is all on one level including entering it from the bedroom. The door opening width is 31 inch / 790 mm. The WC height from the floor is 19 inch / 490mm; the wash basin height is 31.5 inch / 800mm. The taps on the sink are lever fittings. There a two main support rails in the washroom. One is in the shower space, and the other is beside the toilet. There is a shower stool beside the shower. The floor is a non-slip surface. The walls are white tiled. The room is well lit by a large ceiling light.

There are seven bedrooms on the first floor. There are three bedrooms with double divan beds and four bedrooms with large king-size divan beds (two single beds together) These seven bedrooms can only be accessed by stairs. All eight bedrooms are fitted with short pile carpet. The bedroom doors are marked with raised numbers. The rooms are lit with wall lights and a bedside lamp. All eight bedrooms offer widescreen televisions with remote control, subtitles, and audio description facilities. We do not provide telephones in our bedrooms. Bathrooms, Shower-rooms & Toilets. All rooms have en-suite bathrooms.

Public Areas - Halls, Stairs, Landings, Corridors

All public areas are well lit with plenty of natural light in the daytime and wall lighting in the evening. There is short pile carpet on the stairs, hall and landing. The entrance room is a large open room; the upstairs landing is wide ranging from 39-50 inch / 990-1270 mm. There are five steps up to a landing followed by sixteen steps to the first floor bedrooms; all stairs have a banister and a grab rail on the wall. The stairs are 6 inches (150mm) high, 11 inches (280mm) deep and 48 inches 1220 mm wide.

Guest Toilets

Available on the ground floor are 2 uni-sex communal toilets with non-slip flooring. The larger of the two toilets has an emergency pull cord and a grab rail to the right and left of the toilet. There is level

entry to the toilets. The toilets are well lit with wall lights, with the addition of an overhead light in the larger toilet.

Garden

The garden is available for use and can be accessed via the exit to the right of the front door (past the two guest toilets) – there is key pad access to gain re-entry to the building. It has level access with gradual slopes along the paved patio area. The garden area is large with a lawn sloping in some areas. Additional Information

All further information such as fire evacuation procedures can be found in the bedrooms.

ACCESS GUIDE FOR THE TREASURY SUITES.

Introduction

The Treasury Suites are in the heart of the Georgian city of Chichester, within the picturesque grounds of the Cathedral's Close. The House is situated on a quiet lane within easy distance of local shops and public transport. We offer 4 bedrooms, one of which is on the ground floor and has been adapted for guests with accessibility needs.

We look forward to welcoming you. If you have any queries or require any assistance, please phone 01243 813586 or email bookings@chichestercathedral.org.uk.

Pre-Arrival

Our property has keyless entry. You will be sent, via email the access instructions and your unique pincode in advance of your stay, usually 2 days in advance. This code will give you access to the front door of the property and your allocated bedroom.

We offer "Contactless Check-in and Check-out" only. You will receive a secure payment link and a digital registration form in advance of your stay, and we ask that you pay before arrival and complete the form in advance. We do not accept any form of payment on site.

Our property may not always be staffed. Depending on occupancy, housekeeping will be on-site between 10am and 2pm and there is an emergency number provided for urgent situations.

For full details and maps of how to reach us please see the Contact Us section of the Cathedral website. Alternatively, you can plan your journey by car or public transport using www.transportdirect.info; simply enter your postcode and ours, which is PO19 1PX, to get directions. There is a local taxi service that has accessible taxis if required; bookings can be made through us or the companies themselves. Chichester train station is situated less than ten minutes away from the house by foot. At the end of Canon Lane there are numerous bus stops with connecting buses to nearby towns and villages. Canon Lane, the road leading to the house, is a tarmac surface. The pavement on the street leading to the House is paved.

Car Parking and Arrival

We offer limited free parking for our guests. These spaces are within a walled, gravel car park which is lit with security lights (motion censored) at night. These spaces are within a few metres of the front door to the suites, there is not concrete path from this parking to the front door.

These spaces are allocated when the booking is confirmed, and you will be sent further information in advance of your stay. Entry to the suites is through the front door and there is a small raised tread on entry onto coir matting. There are not steps to get into the entrance.

The front door opening width is 34 inch / 86cm.

Bedrooms

There are four bedrooms which are all en suite, two bedrooms are on the ground floor and two bedrooms are on the first floor.

All of the bedrooms have a small kitchenette at counter level with a low level fridge.

All of the bedrooms have a sofa bed.

There is one bedroom on the ground floor with a lowered divan bed, with step free level access from the front door. This bedroom has been adapted for use for guests with additional accessibility needs, but is not fully accessible due to restrictions on doorway width and turning room.

The Bed: Mattress Depth: 38cm (15"), Base Height: 15cm (6"), Overall Bed Height: 54cm (21")

The door: opening width is 29 inches, 73 cm.

The en-suite bathroom is a wet room; it is all on one level including entering it from the bedroom. The door opening width is 30". The WC height from the floor is 19 inch; the wash basin height is 30 inch. The taps on the sink are lever fittings. There a two main support rails in the washroom. One is in the shower space, and the other is beside the toilet. There is a shower stool beside the shower. The floor is a non-slip surface. The walls are grey tiled. The room is well lit by two spotlights. We can provide a portable shower stool where it is required.

There is one other bedroom on the ground floor, this has a small step down into a lower level bathroom.

There are two bedrooms on the first floor. These two rooms have large king-size divan beds (two single beds together) and can only be accessed by stairs.

The bedroom doors are marked with raised numbers. The rooms are lit with wall lights and a bedside lamp.

All bedrooms offer widescreen televisions with remote control, subtitles, and audio description facilities. We do not provide telephones in our bedrooms.

Public Areas - Halls, Stairs, Landings, Corridors

All public areas are well lit with plenty of natural light in the daytime and wall lighting in the evening.

For further information, please email <u>bookings@chichestercathedral.org.uk</u>